

# Trade Butler

## Installation & Setup Guide

v1.0.0-beta.1 · Private Beta

This guide walks you through getting Trade Butler installed and ready for your first session. The whole process takes around five minutes.

### Requirements

- NinjaTrader 8 version 8.1.1 or later — Windows 10 or 11 (64-bit)
- A live or paper trading account configured in NT8
- LossLock is bundled inside TradeButler.zip — no separate download needed
- An internet connection to activate your licence (one-time only)

## Step 1 — Get your licence key

Visit [yourtradingbutler.com](https://yourtradingbutler.com) and click **Activate beta access**. You will be taken to a short checkout form — no card details required, just your email address.

- 1.1 Click the **Activate beta access** link on the Trade Butler website.
- 1.2 Enter your email address and complete the checkout. No card details are required.
- 1.3 Your licence key will arrive by email within a few minutes. Check your inbox and junk folder. If it does not arrive within 10 minutes contact [admin@yourtradingbutler.com](mailto:admin@yourtradingbutler.com).
- 1.4 Keep the email — your key looks like: XXXXXXXX-XXXXXXXX-XXXXXXXX-XXXXXXXX

## Step 2 — Download & Install

Download **TradeButler.zip** from [yourtradingbutler.com](https://yourtradingbutler.com). Save it anywhere — you do not need to unzip it.

- 2.1 Open NinjaTrader 8.
- 2.2 From the Control Center go to **Tools** → **Utilities** → **Import NinjaScript Add-On**.
- 2.3 Browse to **TradeButler.zip** and select it. NT8 imports both Trade Butler and LossLock automatically.
- 2.4 Click **OK** to confirm. NT8 will ask you to restart.
- 2.5 Click **Yes** to restart NinjaTrader 8. Do not skip this step.

**Note:** If NT8 shows a security warning about the import, click Allow.

## Step 3 — Open Trade Butler & Activate

After NT8 restarts, open Trade Butler using the keyboard shortcut: **Ctrl + Alt + R**.

- 3.1 Press `Ctrl + Alt + R`. The Trade Butler Activation screen opens.
- 3.2 Paste your licence key into the **Activation Key** field.
- 3.3 Click **Activate**. Trade Butler connects to the licence server and confirms your key.
- 3.4 Trade Butler opens immediately with all tabs loaded.

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## Step 4 — First-Run Setup

After activation, Trade Butler shows the **Welcome** screen. This appears once and takes about thirty seconds.

- 4.1 Choose which features to enable. Leave both **Journaling & Analytics** and **Guardrails (LossLock)** ticked.
- 4.2 Click **Get Started**. Trade Butler opens with all tabs loaded.

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## Step 5 — Your First Session

Every session begins with a Session Plan. TB prompts you automatically when you open the Cockpit tab.

- 5.1 Click the **Cockpit** tab. The **Session Guardrails** dialog opens — mandatory before trading.
- 5.2 Set your risk parameters: R per trade, max R, max attempts, giveback arm, max giveback, and post-loss lockout.
- 5.3 Set your **Scope** — Global (all accounts) or a specific account.
- 5.4 Click **Locked for today**. The Cockpit is now live.
- 5.5 Trade Butler captures every execution automatically from this point — entries, exits, R-multiples, and screenshots.

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## Quick Reference

### Tabs — in order

<b>Setups</b>	Build your playbook — structures, triggers, criteria, and market reads. Performance analytics per setup.
<b>Cockpit</b>	Live session dashboard — P&L; risk metrics, guardrails, criteria checkboxes, and market reads.
<b>Review</b>	Post-session trade review — screenshots, criteria adherence, notes, and lessons.
<b>Chartbook</b>	Chart snapshot library — save and organise market behaviour snapshots.
<b>Performance</b>	Analytics dashboard — R-curve, win rates, edge metrics across all sessions.
<b>Settings</b>	Configure timezone, guardrails defaults, and account scope.

### Key shortcut

`Ctrl + Alt + R` — Open / reopen Trade Butler from anywhere in NT8.

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## Tips for getting the most out of TB

- **Build your Setups first.** Before your first live session, define at least one Structure and Trigger with criteria in the Setups tab. The Cockpit is significantly more powerful once your playbook is defined.
- **File your Session Plan before the open.** The guardrails dialog fires when you open the Cockpit tab — set your values before the market opens.
- **Stamp every trade.** Select your Structure and Trigger in the Cockpit and click **Stamp Setup** before or immediately after entry.

- **Record your Market Reads at entry.** Click the read buttons to mark what you actually see — Bullish, Bearish, or Neutral. Stamped with the trade and used in performance analytics.
  - **Review after every session.** Open the Review tab, load today's trades, and write at least one note per trade. Lessons surface in the Setups tab and at the top of your next session.
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## Support & Beta Feedback

Questions or issues? Email [admin@yourtradingbutler.com](mailto:admin@yourtradingbutler.com). Beta feedback is very welcome — if something doesn't work as expected, or you have suggestions, please let us know. Your feedback directly shapes the product.

**Note:** Your 14-day beta trial will not auto-renew or charge you. You may receive an automated email from Stripe at the end of the trial period — you can ignore it.